



## MAHENDRA INSTITUTE OF TECHNOLOGY

(Approved by AICTE-New Delhi, Affiliated to Anna University, Chennai)

Accredited by NAAC with "A" grade

Mahendhirapuri, Mallasamudram (W), Namakkal (DT)-637 503, Tamil Nadu

[www.mahendratech.org](http://www.mahendratech.org), Ph:-04288-288527

### INTERNAL QUALITY ASSURANCE CELL

MIT/Circular/IQAC/2020-2021/Meeting 11

08.04.2021

It is proposed to conduct Internal Quality Assurance Cell Meeting on Thursday, 8<sup>th</sup> April 2021 at 11.00 a.m. through online. The members are requested to make it convenient to attend the meeting.

#### Agenda:

- Review of action taken on the items mentioned in the previous meeting.
- Faculty members and students to attend various online courses such as FDPs, Workshops and Webinars in reputed colleges.
- Placement details of 2021 passed out students.
- Department activities to be followed for next quarter.
- To review MoUs to be made in the next year.
- Any other matter

Thanking you

Yours faithfully

*L. Selva Rajan*  
IQAC Coordinator

Copy to: Dean  
AO office  
All members



*[Signature]*  
CHAIRPERSON  
PRINCIPAL  
MAHENDRA INSTITUTE OF TECHNOLOGY  
MAHENDHIRAPUR  
VADUGAPALAYAM POST,  
NAMAKKAL - 637 503





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08.04.2021

Minutes of the 11<sup>th</sup> IQAC Meeting held at 11.00 am on 8th April 2021.

### Members present:

S. No.	Name of the Member	Designation
1	Dr. T. Elango, Principal	Chairperson
2	Dr. C. T. Sivakumar, Executive Officer	Management Representative
3	Dr. J. Rajavel, Dean	Academic Expert
4	Dr. L. Selvarajan, Professor/Mechanical	IQAC Coordinator
5	Dr. J. Stanly Jaya Prakash, HoD /CSE	Member
6	Dr. K. Rajkumar, HoD/Mechanical	Member
7	Dr. S. Prabu, HoD/ECE	Member
8	Dr. R. Kathirvel, HoD/EEE	Member
9	Dr. T. Ganesan, HoD/ Automobile	Member
10	Dr. M. Prabhu, HoD/Biomedical	Member
11	Prof. A. N. Karthikeyan, HoD/IT	Member
12	Mr. A. G. Ramkumar, Administrative Officer	Administrative Staff
13	Ms. S. Niveetha III year/BME	Student Member
14	Ms. K. Aparna QA/RA Executive Advanced Lifesciences Pvt. Ltd. New Delhi	Member from Alumni

Dr. T. Elango, Principal and Chairperson of IQAC welcomed the members to the 11<sup>th</sup> IQAC Meeting held at 11.00 am on 8<sup>th</sup> April 2021. The following agenda points were taken for discussion and consideration.

- I. Confirmation of the minutes of the 10<sup>th</sup> IQAC meeting held on 10.02.2021.

The minutes of 10<sup>th</sup> meeting of IQAC circulated among the members were confirmed.



The action taken report on the resolutions/decisions taken during 10<sup>th</sup> meeting of IQAC was presented by the Dr. L. Selvarajan, Coordinator, IQAC.

S.No.	Points Discussed	Action Taken
1	Identifying issues and difficulties of online mode of examination.	The college website has been upgraded to conduct the examination and to publish the results of the examination.
2	Student Welfare Activities.	More than ten student welfare activity such as Soft Skills Program, Student Related Seminars / Conferences / Workshops / Lecture Series / Camps were conducted.
3	Discussion on Research Activities.	More than seven research papers has been published by various department faculties.
4.	Academic Audit Report.	The academic audit for 2021 was successfully completed under the leadership of IQAC.
5	NAAC-AQAR submission for 2019-2020.	The supporting documents for NAAC-AQAR 2019-2020 had been submitted.




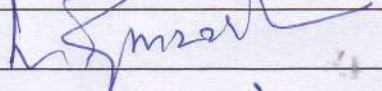
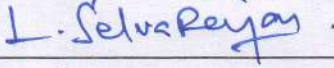
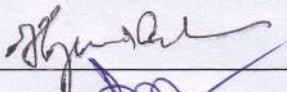
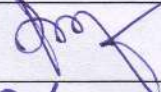
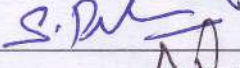
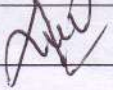
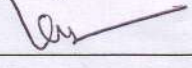

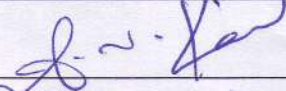

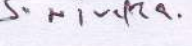
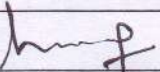
## II. Minutes of the 11<sup>th</sup> IQAC Meeting

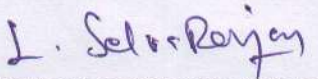
S. No.	Subject / Issue	Outcome of Discussion	Action to be taken
1	Placement details of 2021 passed out students in all the departments.	The employment status of students passed out during 2021 employment in all departments was discussed, also to create employment for more students in the coming years.	Head of all the departments and Placement cell.
2	Department activities are analyzed and to be followed for next quarter.	The departmental activities to be followed in 2021 were examined (FDP/Seminars/Workshop/etc.)	Class Advisors and faculty members
3	MoU (Memorandum of Understanding)	Memorandum of Understanding with companies to be made in the next year was examined.	Course Instructor
4	Faculty members and students have to attend various online courses such as FDPs, Workshops and Webinars in reputed colleges.	Encouraged our faculty members and students to attend/organize workshop, seminar and FDP through online mode	Head of all the departments and faculty members.
5	Co-curricular activities for the completed academic year.	Co-curricular activities carried out by SST (Student Supporting Team) were discussed programme -wise.	IQAC Coordinator

- IQAC congratulated all department HOD's and faculty members for successfully completing NAAC-AQAR for 2019-2020.
- Syllabus preparation Third Semester to Sixth Semester and Approval through BOS meeting.
- NIRF work has been started for the academic year 2021-2022



The meeting ended with vote of thanks by the IQAC Coordinator Dr. L. Selvarajan.

S.No.	Name	Signature
1	Dr. T. Elango, Principal	
2	Dr. C. T. Sivakumar, Executive Officer	
3	Dr. J. Rajavel, Dean	
4	Dr. L. Selvarajan, Professor/Mechanical	
5	Dr. J. Stanly Jaya Prakash, HoD /CSE	
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12	Mr. A. G. Ramkumar, Administrative Officer	
13	Ms. S. Niveetha III year/BME	
14	Ms. K. Aparna, Alumni	

  
IQAC COORDINATOR



  
CHAIR PERSON  
PRINCIPAL  
MAHENDRA INSTITUTE OF TECHNOLOGY  
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